



2019 GCA WINTERFEST CLUB BOOTH REQUEST

CLUB PROFILE

Club Name _____
Contact Name _____
Contact Email _____ Contact Phone _____
Checks to be made out to (Must be to Club) _____

DESCRIPTION of GAME, ACTIVITY, or MERCHANDISE

Provide detailed description of all games/items at your booth. (No selling/giving away of food)

What type of Booth will you be operating? Game Activity Other _____
How many tickets are you charging for the Game/Activity/Other at your Booth?
 1 2 3 4 5 ____

SPACE REQUIREMENTS

Do you require extra space outside of 8x8 area? YES NO If yes, please explain.

SET UP/TEAR DOWN

- Set up starts on Friday, December 6th, after school 3pm and Saturday, December 7th at 7am. You may choose to set up on Friday at 3pm or Saturday at 8am but we highly encourage CLUBS to set up on Friday unless weather does not permit. Which day will your CLUB set up? FRI SAT
- Tear down starts at 4pm. (please don't start tear down prior to 4pm)
- Collected Tickets must be turned into the Ticket Booth by 4:30pm on Saturday, December 7th, 2019.
- Fraudulent or tampered tickets will not be given credit.
- Checks to the CLUB will be provided within 2 weeks after the event.

BOOTH OPERATIONS- CHECK IN/CHECK OUT

- CLUBS must check in at the Ticket/Vendor CHECK-IN on Saturday, December 7th by 10:45am.
 - CLUBS are responsible for clear signage that includes the amount of tickets required to play or purchase.
 - CLUBS are responsible to provide **PRIZES** for their **GAMES** and any decorations needed to operate Booth.
 - CLUBS are responsible for securing volunteers to support their BOOTH.
 - CLUBS are responsible for operating their BOOTH from 11am- 4pm on Saturday, Dec 7th during Winterfest.
 - 8x8 Canopy tents are available on a VERY limited basis. Requesting a canopy does not automatically guarantee your booth one. It is recommended that individual CLUBS secure their own canopy for the event.
- Do you need GCA PTO to provide a canopy for your BOOTH? YES NO
If canopy is needed, the CLUB will be notified by Monday, December 2nd, whether one is available for your CLUB.

My application is being sent for consideration and I understand that it does not guarantee a BOOTH at the event. I understand that there are no participation fees as I am requesting at the capacity of a GCA CLUB to secure a space to raise money for said CLUB. I have read and agree to the requirements for the 2019 Winterfest Music Festival. Application must be sent to IAmericaSmith@gmail.com by 9pm on November 15, 2019.

PRINT NAME (First and Last) _____ SIGNATURE _____ DATE _____